

Fall 2024 Graduation Deadlines for Master's (Thesis) and Doctoral Degree Programs



All students are **required** to apply for graduation via their Joe'SS account (Student Center > My Academics > Apply for Graduation) by the deadline specified by the Registrar's Office. Each program you wish to have awarded requires a separate application.

Two completion options are available for students graduating in fall. Intersession (early) completion does not require enrollment in the fall semester. **Failure to meet these deadlines will result in your degree not being awarded in December.**

**Semester Begin: 8/19/24
Semester End: 12/13/24**

Intersession (Early) Completion		
Deadline	Description	Date
Final Defense Notification Form	Submit the details of your defense* to Graduate Education for publication to the campus community; required for all doctoral students.	10 days before defense
Technical Editing	Submit thesis (master's)/dissertation (doctoral) to Graduate Education office for technical (content) editing; free service that is not required for graduation.	July 21
Form 1A/Form 5A	Submit revised Form 1A (master's)/5A (doctoral) if changes to the plan of study and/or committee are needed.	August 4
First Format Check	Submit thesis (master's)/dissertation (doctoral) to Graduate Education office to begin format checking process; must be completed before final thesis/dissertation can be accepted.	August 4
Form 2/Form 7	Submit Form 2 (master's)/Form 7 (doctoral) to report the results of the final defense* and approval of the thesis /dissertation; must be received by Graduate Education office by 4 pm on the date of the deadline.	August 14
Final Thesis/Dissertation	Submit final thesis/dissertation; instructions on final submission will be given to student by Graduate Education office after Form 2/7 is received and format checking is complete; final must be accepted by 4pm on the date of the deadline.	August 16

If your Form 2/7 AND final thesis/dissertation are not accepted prior to the start of the fall semester, fall enrollment WILL be required. Regular semester completion deadlines must be met for the degree to be awarded in December.

Regular Semester Completion		
Deadline	Description	Date
Final Defense Notification Form	Submit the details of your defense* to Graduate Education for publication to the campus community; required for all doctoral students.	10 days before defense
Technical Editing	Submit thesis (master's)/dissertation (doctoral) to Graduate Education office for technical (content) editing; free service that is not required for graduation.	October 6
Form 1A/Form 5A	Submit revised Form 1A (master's)/5A (doctoral) if changes to the plan of study and/or committee are needed.	November 3
First Format Check	Submit thesis (master's)/dissertation (doctoral) to Graduate Education office to begin format checking process; must be completed before final thesis/dissertation can be accepted.	November 3
Form 2/Form 7	Submit Form 2 (master's)/Form 7 (doctoral) to report the results of the final defense* and approval of the thesis /dissertation; must be received by Graduate Education office by 4 pm on the date of the deadline.	November 15
Final Thesis/Dissertation	Submit final thesis/dissertation; instructions on final submission will be given to student by Graduate Education office after Form 2/7 is received and format checking is complete; final must be accepted by 4pm on the date of the deadline.	November 22

If you apply for fall graduation and cannot meet the posted deadlines, your degree cannot be awarded in December. Please refer to the Spring 2025 Graduation Deadlines and notify your graduate specialist of your completion plans.

**Enrollment on the date of exam is required. If exam occurs during the intersession, the student must have been enrolled in the immediately preceding semester/session; or, prior to the exam/defense date, they must enroll in one credit hour of Oral Examination, 5040/6040 (charged as an examination-only fee).*